



National Agriculture Education Accreditation Council

Accreditation Inspection Committee (AIC)

Selection Criteria of Program Evaluators

Following are the criteria and procedure for the selection of Program Evaluators:

1. Selection Criteria:

- i) Ph.D in relevant fields of Agriculture education with minimum of five years teaching experience at university level.
- ii) Strong technical and analytical skills.
- iii) Strong communication and interpersonal skills
- iv) Eminent Scientist /Professional with 10-15 years experience related to agriculture research or agriculture education.
- v) Experience/familiarity with international best practices in program evaluation at university level.
- vi) Experience in the assessment/evaluation of degree level academic program shall be preferred.

Selection Procedure:

- i) Nominations of suitable faculty members as Program Evaluators by the Vice Chancellors of Agriculture Universities.
- ii) Nominations by the Chair/Members of the Council.
- iii) Invitation of Expression of Interest (EOI) through website or advertisement.
- iv) Selection of the evaluators by a selection committee comprising of three to four members and chaired by Chairman NAEAC.

2. Notification of the Evaluators approved by the Selection Committee:

- i) The evaluators shall be the members of the Accreditation Inspection Committee (AIC).
- ii) The Accreditation Inspection Committee (AIC) shall comprise of minimum three (03) Program Evaluators. However, the Council may appoint such numbers of Program Evaluators as it may deem requisite to attend any assignment.
- iii) Appointment of Evaluators shall remain effective for a period of three (03) years unless it is cancelled by the Council for some genuine reasons.
- iv) The performance evaluation will be done annually by the Council.
- v) The Council may remove /replace any Program Evaluator on account of performance or non-availability.



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- vi) The evaluators shall be paid TA/DA as per entitlement.
- vii) A lump sum amount duly approved by the Council shall be paid as honorarium to each evaluator during the inspection/visit period.

As per bye-laws clause 10, sub-section (e) of the NAEAC, it is essential to constitute an Accreditation Inspection Committee (AIC) for the evaluation of relevant academic programs for accreditation. The formation of AIC and TORs are mentioned below:

Formation of AIC

- Formation of Accreditation Inspection Committee (AIC) is obligatory.
- It comprises 2-3 members including Convener.
- Membership is drawn from the Roster of Experts.
- Approval of AIC is accorded by the Chairman NAEAC.
- The Committee (AIC) has very specific and definite TORs.

TORs of AIC

The Accreditation Inspection Committee (AIC) constituted by the competent authority is obliged to submit AIC report **within two weeks after the on-site visit**. The followings are the Terms of Reference (TORs) of AIC.

- To validate the Self-Assessment Report (SAR) of the degree programs (B.Sc and M.Sc (Hons)) prepared by the department/discipline.
- To carryout external evaluation of the degree programs in a transparent, neutral, holistic and participatory manner for accreditation and rating of degree programs **based on seven evaluation criteria given in the Evaluation Manual**.
- To submit synthesized and concise analytical report (7-8 pages) consisting of **self-explanatory SWOT Analysis and explicit actionable recommendations** based on the interactions with Dean, Chairman, Faculty Members, Students and Support Staff and Alumni as well as detail visit of physical infrastructure, facilities and other teaching-learning resources available for the degree programs.
- To submit clear, specific and justified degree programs actionable accreditation and rating recommendations to the Chairman-NAEAC.